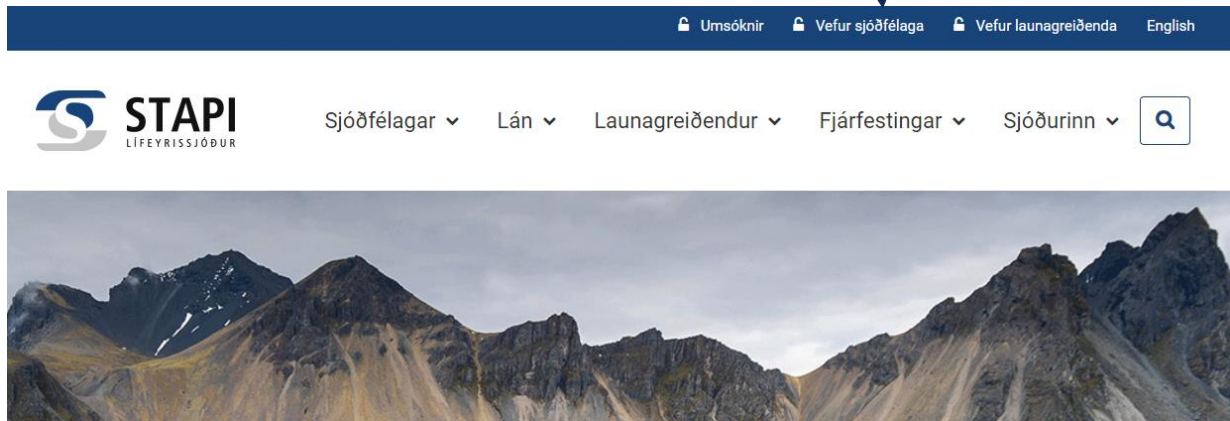


How to register email on Stapi's fundmembers website using Ice Key (icelandic: Íslykill)

1. Go to: www.stapi.is
2. In the top right corner find and click on „Vefur sjóðfélaga“

Click on „Vefur sjóðfélaga“



3. Click on Íslykill and then Ísland.is



4. You can choose language on the bottom of the site
5. Type your ID number in the field **Kennitala**
6. Enter your **Ice Key** *
7. Click on **Login**

*If you don't have an Icekey you can order it by clicking **I need an Ice Key**.

The screenshot shows the STAPI login interface. On the left, under 'Digital certificates', there are two sections: 'Phone certificate' and 'Certificate on card', each with a 'Login' button and a link 'I need digital certificates'. On the right, under 'Ice Key', there are two input fields: 'ID number' (with a callout bubble saying 'Type your ID number') and 'IceKey' (with a callout bubble saying 'Type your IceKey and then press Login'). Below these is a 'Login' button and a link 'I need an IceKey'. At the bottom right, there are links for 'ÍSLENSKA' and 'HJÁLP', with an arrow pointing to them from the left.

8. Go to **Mínar upplýsingar**

The screenshot shows the STAPI user dashboard. On the left is a navigation menu with the following items: 'Yfirlit', 'Lífeyrisréttindi', 'Séreign', 'Lífeyrisgreiðslur', 'Iðgjöld', 'Lán', 'Skjöl', 'Mínar upplýsingar' (highlighted with a blue arrow), 'Umsóknarvefur', and 'Lífeyrisgátt'. The main content area features a large image of a waterfall and the heading 'Áætlaðu þinn lífeyri'. Below the image is the text 'Reiknaðu hvað þú munt hafa til ráðstöfunar við starfslok frá Stapa.' and a button 'Opna lífeyrisreiknivél'. At the bottom, there are two sections: 'Réttindi í öðrum síðum' and 'Síðustu iðgjaldaskil'.

9. Insert email in the field **Netfang**, click on **Auðkenna**

The screenshot shows a user profile page with a sidebar on the left and a main content area on the right. The sidebar contains several menu items: Yfirlit, Lífeyrisréttindi, Séreign, Lífeyrisgreiðslur, lögjöld, Lán, Skjöl, and **Mínar upplýsingar** (highlighted with a gear icon). The main content area is titled "Mínar upplýsingar" and contains the text "Hér getur þú breytt upplýsingum um netfang ásamt aðgangsstýringum." Below this is the section "Almennar stillingar" with a "Netfang" label and a text input field containing "Netfang". A dark blue callout bubble points to this field with the text "Insert email address". Below the input field is a checked checkbox labeled "Afbakka öll pappírsgögn" with a help icon. At the bottom of this section is a blue button labeled "Vista breytingar". A dark blue callout bubble points to this button with the text "Click on „Vista breytingar“".

Mínar upplýsingar

Hér getur þú breytt upplýsingum um netfang ásamt aðgangsstýringum.

Almennar stillingar

Netfang

Netfang

Afbakka öll pappírsgögn ⓘ

Vista breytingar

Click on „Vista breytingar“

Insert email address